

TARA CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT
BOARD OF COMMISSIONERS MEETING

Monday, December 10, 2018 at 7:00 pm
Goodwood Library - 7111 Goodwood Blvd.
Baton Rouge, La.

On Monday, December 10, 2018 a quorum of the Board of Commissioners of the Tara Crime Prevention and Neighborhood Improvement District ("Board") met at the Goodwood Library for the third quarterly meeting of 2018.

The following commissioners were present:

Bill Kipf
Lisa Catalanatto
Estelle Rome
Fred Gwin
Ross DeNicola
Dale Songy

Absent: Duke Williams

The minutes from the September, 2018 meeting were accepted by acclamation with Estelle Rome clarifying the variance in landscaping bids outlined in the minutes was due to Angelo's providing more plants in their proposal relative to the other bidders.

Security:

Incident Report:

Fred Gwin summarized:

- Incident activity in the 4th quarter through December 10th includes 16 alarms and no burglaries and 2 thefts.
- Totals for the year include 7 residential burglaries and 4 vehicle burglaries and 2 thefts with 6 of the 7 residential burglaries having occurred in the first quarter of the year.

Budget Report:

- Lisa Catalanatto provided a revenue and expense summary for 2018 and a summarized budget for 2019 (copies attached). Lisa noted the expenses for Beautification came in less than budgeted and no expenses were incurred for Signage as the Civic Association assumed this responsibility.
- Lisa noted the costs for installation of the three new cameras has not yet been paid as we await the invoice. Fred Gwin noted that Custom Security will not bill us for the cameras/installation until the job is completed.

Subsequent discussion included the suggestion by Dale Songy that the Board consider securing a maintenance contract with Custom Security now that we have five cameras in operation. Fred Gwin said that we would look into this with Bran at Custom Security and inquire as to how they might charge us for this type of service.

It was noted that we will the 2018 calendar year with an approximately \$12,000 surplus due in part to the absence of legal fees and the pro-bono work by Saia Electrical for services included in the installation of the cameras. Discussion followed as to the proper manner in which to handle the surplus and to allocate the funds with the consensus being the surplus funds should be allocated to Beautification and a reserve for extra patrol hours, as needed.

Ross DeNicola made a motion to accept the outlined budget for 2019. The motion was seconded by Estelle Rome and passed unanimously.

Old Business:

Cameras:

-Dale Songy reported he has been in communication with Custom Security and Sai Electrical regarding the physical installation of the three new cameras. After the installation of these cameras, all five entrances to the subdivision will be covered. At this point the cameras on Roseneath and Thurman have been installed and inspected and we are waiting on the permit office to notify Entergy, at which time Custom Security will be able to activate the cameras. The camera unit on LaSalle is waiting for some borings and inspections in order to complete the installation process. Fred Gwin noted that Cu

Landscaping:

-Estelle Rome followed up on the bids we previously received for the landscaping businesses for the boulevard entrance planting and maintenance. The submitted bids were outlined as:

- a) Memoes: \$4,377.50
- b) Angelos: \$5,820
- c) Landscape Ideas & Solutions: \$4,704

Lisa noted the budget for beautification is outlined as \$8,000. Additional discussion followed with questions relative to supplemental services and costs attendant to each of the vendors as well as information related to reported experiences with each. It was noted that none of the vendors could provide the maintenance on the Crepe Myrtles that was questioned at the last quarterly Board meeting. After further discussion a motion was made to select Angelo's for the contract. The motion was seconded and passed.

Dues Increase:

-A general discussion involving the review of our past and projected expenses outlined the following pertinent points: 1) the installation of all cameras within this budget year will free up the allocated \$10,000 included in the annual budget for camera acquisition and installation going forward; 2) some small cost for future maintenance of the cameras should be anticipated; 3) some costs for the maintenance of Crepe Myrtles should be anticipated; 4) approximately \$3,500 budgeted for new signage at the boulevard entrance points will essentially be freed up as the Civic Association had anticipated absorbing this expense to defray the Boards cost in expediting the installation of all of the cameras. On balance, the preliminary estimate is that next year's budget should have approximately \$11,500 available that had earlier been "ear-marked" for the acquisition and installation of cameras and other expenses. Accordingly, it was the general consensus of the discussion that an increase in dues is not necessary at the present time and that such increases should be reserved for such time as additional expenses warrant.

New Business:

-Gary Patureau presented a Power-Point outline of the proposed Neighborhood Watch program which would incorporate a joint effort involving the Tara Crime Prevention Board, the Tara Civic Association, and individual residents with training initiated by the Baton Rouge Police and EBR Parish Sheriff departments with a written policy manual to be developed.

The proposed Neighborhood Watch structure would include the recruitment of block-watch captains and volunteers, designation of a coordinator, and establishment of a communication system.

Following the presentation, general discussion followed with favorable comments supportive of the general plan with intentions to outline a committee to advance the plan to a more concrete implementation.

There being no further business the meeting was adjourned at 8:20pm.