

TARA CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

BOARD OF COMMISSIONERS INFORMATIONAL MEETING

Monday, December 11, 2017 at 7:00 pm

Goodwood Library  
7111 Goodwood Blvd.  
Baton Rouge, La.

On Monday, December 11, 2017 a quorum of the Board of Commissioners of the Tara Crime Prevention and Neighborhood Improvement District ("Board") met at the Goodwood Library for the fourth quarterly meeting of 2017.

The following commissioners were present:

Bill Kipf  
Lisa Catalanatto  
Dale Songy  
Estelle Rome  
Duke Williams

Absent:

Fred Gwin  
Ross DeNicola

The meeting was called to order at 7:00 pm by Dale Songy

A motion was made by Lisa Catalanatto to accept the minutes of the first quarterly meeting from September, 2017. The motion was seconded by Ross DeNicola and passed unanimously.

Incident Report:

Ross DeNicola summarized by noting the number of incidents reported for calendar year 2017 numbered 74, which is down from 92 in calendar year 2016.

Security Report:

-Fabian noted the cameras are now in place. The patrol officers are checking the cameras regularly to ensure they're working. Discussion followed regarding the need for developing a proper protocol for reviewing the camera files in order to limit frivolous requests or non-security issues burdening the process. Fabian noted the police department can access the camera files with assistance from Custom Security. Fabian Blache proposed a motion that we develop a policy stating the cameras are intended for security purposes and a request to review the camera files should only be accessed if a police report has been filed with a law enforcement agency. The motion was seconded and passed unanimously.

Fabian Blache's term will be ending after this year but he volunteered to serve as an "ex officio" member of the security committee to assist the Board as needed.

### Budget Report:

-Lisa Catalanatto summarized the 2017 year is ending with more funds than originally anticipated due to less expenses from: 1) legal fees less than budgeted; 2) no insurance policy purchased as budgeted; 3) less money spent on security patrols relative to the original budget.

-The preliminary budget for 2018 includes the following estimates:

- a) approximately \$70,000 in revenue
- b) legal expenses: \$3,000
- c) accounting: \$600
- d) cameras: \$10,000
- e) beautification: \$8,000
- f) security: to be determined by schedule

-Discussion by the commissioners followed, which included the intention to allocate any savings or surplus funds toward the acquisition of the additional cameras. The preliminary review indicates the treasury may end the year with sufficient reserve funds to utilize in the purchase of additional cameras, beautification, and new/repared signs. Lisa stated she would check with the CPA about the proper manner in which to handle any surplus.

### New Business:

-Dale Songy renewed discussion on the possible need to secure insurance for the Board and related he would follow up on potential insurance carriers with Sheri Morris.

-Dale reminded everyone to take the ethics test again for re-certification

-Board member terms:

- a) Lisa Catalanatto has been re-appointed to a 4-year term by Paula Davis
- b) Duke Williams has been appointed by Dale Claitor to fill Fabian Blache's position for a 4-year term.

-Appointment of Board officers was outlined as:

- President: Dale Songy
- Vice President: Fred Gwin
- Treasurer: Lisa Catalanatto
- Secretary: Bill Kipf

Estelle Rome proposed a motion to approve the outlined slate, and the motion was seconded by Fabian Blache

There being no further business, the meeting was adjourned at 7:54pm on a motion by Ross DeNicola.

