

TARA CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

BOARD OF COMMISSIONERS INFORMATIONAL MEETING

Monday, December 12, 2016 at 7:00 pm

Goodwood Library
7111 Goodwood Blvd.
Baton Rouge, La.

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On Monday, December 12, 2016 a quorum of the Board of Commissioners of the Tara Crime Prevention and Neighborhood Improvement District ("Board") met at the Goodwood Library for the fourth quarterly meeting of 2016.

The following commissioners were present:

Fabian Blache
Bill Kipf
Dale Songy
Lisa Catalanatto
Fred Gwin
Ross DeNicola

The following commissioners were absent:

Estelle Rome

The meeting was called to order at 7:05 pm by Dale Songy

A motion was made by Lisa Catalanatto to accept the minutes of the third quarterly meeting from September 26, 2016. The motion was seconded by Fabian Blache and passed unanimously.

Incident Report:

Ross DeNicola provided a brief summary of reported incidents thus far in 2016. The reports includes 92 alarms, 5 residential burglaries, 22 vehicle burglaries (3 locked vehicles and 19 unlocked vehicles), 5 thefts, 1 damage to property, and 1 unauthorized entry.

Camera Research:

Fabian updated the camera research and reported a review of a lease option with one vendor outlining a cost of \$1,500 installation plus \$4,000 per camera to lease. The quick opinion of the board in the ensuing discussion was that the outlined cost is in excess of our budget and too expensive of an option to pursue.

The discussion noted:

- to fully cover the access and egress points in the subdivision, we would likely need 10 cameras (2 at each of the 5 access points);
- we prefer cameras that have the ability to adequately read the license plate;
- we will need a system that is expandable
- Fred Gwin noted Custom Security may be the best local source and may be worth a consultation.

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Dale Songy noted that as we continue to research the cost and feasibility of cameras it will be the intention of the Board to keep the funds budgeted for the purchase of the cameras designated as such in reserve until we can accumulate the funds necessary for acquisition and installation.

Lisa Catalanatto related she will check with the auditor to confirm how the designated reserve is to be properly handled.

Budget Report:

Lisa Catalanatto reported a current balance of \$28,000 is on hand to get the Board through the balance of the year and into March, 2017. Due to the flood event of August, 2016, EBR Parish tax collections will be delayed and the Board may not receive any new revenue until March.

The anticipated revenue for 2017 is estimated at \$67,000 with the budget notes including:

- \$3,000 in reserves for legal fees
- a reserve for the expense of a required audit
- nothing has been done for liability insurance for the Board

Dale Songy asked Fabian Blache to check with the patrol officers and gather an estimate of the number of patrol hours that are projected for 2017 in order that we can accurately include this item in the budget.

Dale Songy noted the budget needs to be approved in March, so he asked Lisa to prepare a draft of the budget for Board review.

Crime Prevention General Discussion:

Fred Gwin inquired as to the current status of the patrols.

Fabian Blache related we currently have four primary officers coordinated by Alisha Kuhn; the hours are intentionally irregular in nature so as to avoid observable patterns. The officers will typically coordinate the timing of the patrols internally. Fabian Blanche noted the primary time for incidents is between the hours of 9am and 3pm.

New Business:

1) Dale Songy related that Sheri Morris has waived her fee for services rendered in the Commissions first year. The Board had \$6,000 allocated for that expense.

2) Resolution No. 2016-01 (copy in file) was presented which seeks approval by the Louisiana Attorney General for the Board to employ the law firm of Roedel, Parsons, Koch, Blache, Balhoff & McCollister A.L. C. as special counsel to advise and represent this Board.

Ross DeNicola motioned to approve the resolution, which was seconded by Lisa Catalanatto. Commissioners Kipf, Songy, Catalanatto and DeNicola voted in the affirmative. Commissioners Blache and Gwin abstained. The motion carried.

3) A motion was made by Lisa Catalanatto and seconded by Ross DeNicola to approve the Contract For Professional Legal Services (copy in file) between the Board and Sheri Morris for representation of the District. Commissioners Kipf, Songy, Catanatto and DeNicola voted in the affirmative. Commissioners Blache and Gwin abstained. The motion carried.

4) A voice vote by acclamation approved the proposal for Dale Songy to replace Jeff Boudier as an authorized signer for the Boards checking account.

Motion made by Ross DeNicola to adjourn the meeting and seconded by Lisa Catalanatto. Meeting was adjourned at 7:57pm.

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