

TARA CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT  
BOARD OF COMMISSIONERS MEETING

Monday, December 7, 2015 at 7:00 pm  
Goodwood Library  
7711 Goodwood Boulevard Baton Rouge, Louisiana 70806  
Conference Room B

\*\*\* Minutes not yet approved \*\*\*

On Monday, December 7, 2015 at 7:00 pm, a quorum of the Board of Commissioners of the Tara Crime Prevention and Neighborhood Improvement District ("Board") met at the Goodwood Library for the fourth quarterly meeting of 2015.

The following commissioners were present:

Jeff Baudier  
Lisa Catalanatto  
Ross DeNicola  
Anna Hingle

The following commissioners were absent:

Fabian Blache  
Bill Kipf  
Dale Songy

The meeting was called to order at 7:00 pm by Jeff Baudier.

Jeff Baudier made motion to accept minutes of third quarterly meeting on 9/28/2015, which was approved by Ross DeNicola and seconded by Lisa Catalanatto.

Ross DeNicola then reviewed crime incidents reported since 9/28/2015 meeting. There was an incident on Trudeau where the front door was unlocked. There were several incidents involving unlocked cars. Ross also reported on incidents in the Goodwood area reported by the Goodwood Property Owners Association.

The following open items were discussed:

1. Security Committee Report (Blache/Songy)
  - 1.1. Deferred until next meeting due to absence of commissioners
2. Insurance Premiums for Board (Baudier)
  - 2.1. Available but no specific quotes yet. Broadmoor budgeted \$1000.
  - 2.2. Bocage and Westminister chose not to get the insurance.
  - 2.3. Board has statutory immunity but that does not prevent board from being sued.
  - 2.4. Jeff Baudier to find out from Sheri Morris what other districts are doing and who issued those insurance policies so that quotes can be collected.
  - 2.5. For now, we will use \$1000 as a marker in the budget for insurance.

3. Proposed 2016 Initial Budget Review/Discussion (Catalanatto, Board)
  - 3.1. A tax ID has been set up for the district
  - 3.2. Jeff Baudier read a resolution allowing Lisa Catalanatto, Treasurer of the District, to open a Whitney bank account in the name of the district. The resolution also states that the President (Jeff Baudier), Vice President (Dale Songy) and Treasurer (Lisa Catalanatto) will have authorization to sign checks on behalf of the district. Jeff Baudier made a motion to approve resolution, which was seconded by Ross DeNicola. Unanimous approval of resolution given by board (4 Yes, 3 Absent). Resolution signed by Secretary, Anna Hingle.
  - 3.3. The basis for several line items in the budget was discussed.
  - 3.4. 110 hours will be communicated to Security as a monthly budget. This is nearly double the current hours of patrol.
  - 3.5. Jeff Baudier to find out what amount of money is allowed to be saved from yearly collected funds.
  - 3.6. Jeff Baudier moved to adopt proposed budget contingent on adjustment if we find out that the budgeted amount proposed for savings is more than what is allowed to be reserved (excess would go towards security.) Motion approved by Ross Denicola and seconded by Anna Hingle. See Appendix A for budget.
4. 2016 Board Member roll-off/extension – Discussion (Board)
  - 4.1. Two commissioners have reached the end of their terms: Dale Songy and Ross DeNicola. Both were appointed by the Tara Civic Association.
  - 4.2. The terms of the replacement commissioners will be four years.
  - 4.3. Tara Civic Association to consider reappointing these commissioners for new terms.
  - 4.4. Each year officers are re-elected. Board will vote on officers next meeting.
5. 2016 Board Meeting Schedule – Discussion (Board)
  - 5.1. The following dates have been reserved at the Goodwood Library for 2016
    - 5.1.1. Mar 28 7:00 pm Conference Room B
    - 5.1.2. Jun 27 7:00 pm Conference Room A
    - 5.1.3. Sept 26 7:00 pm Conference Room B
    - 5.1.4. Dec 12 7:00 pm Conference Room B
  - 5.2. Anna Hingle to get dates published in newspaper in January of 2016 and use district's new PO Box for billing address.

Motion made by Jeff Baudier to adjourn meeting. Approved by Lisa Catalanatto and seconded by Ross DeNicola. Meeting was adjourned at 8:03.

## Appendix A – 2016 Tara CPNID budget proposal

Tara Crime Prevention				
2016 Draft Budget				
	<b>Revenue</b>			\$ 60,800.00
		627 lots * 100 * 97% collection		
	<b>Expenses</b>			
	<b>Fees Related to Collection of assessment</b>			
		Sheriff – 1%		\$ 608.00
		Assessor – \$1 per lot		\$ 627.00
	<b>Legal</b>			
		2016 Legal estimate		\$ 2,000.00
		Need WIP from Sheri Morris for 2014/15		\$ 3,000.00
	<b>Accounting</b>			
		General Accounting issues – Compilation will be in 2017 for 2016 year end		\$ 500.00
	<b>Insurance</b>			
		D&O		\$ 1,000.00
	<b>Beautification</b>			
		Labor + Materials for 2 entrances		\$ 1,000.00
		Utilities		\$ 0.00
		General Repairs for electrical/plumbing		\$ 500.00
		Holiday Decorations		\$ 400.00
	<b>Other</b>			
		Signage stickers etc		\$ 2,500.00
		Office supplies, misc		\$ 1,000.00
		PO Box		\$ 300.00
	<b>Security</b>			
		110 hours @ \$30		\$ 39,600.00
		Alicia Fee (100/mo)		\$ 1,200.00
		<b>Total Expenses</b>		<b>\$ 54,235.00</b>
		<b>Net Income</b>		<b>\$ 6,565.00</b>